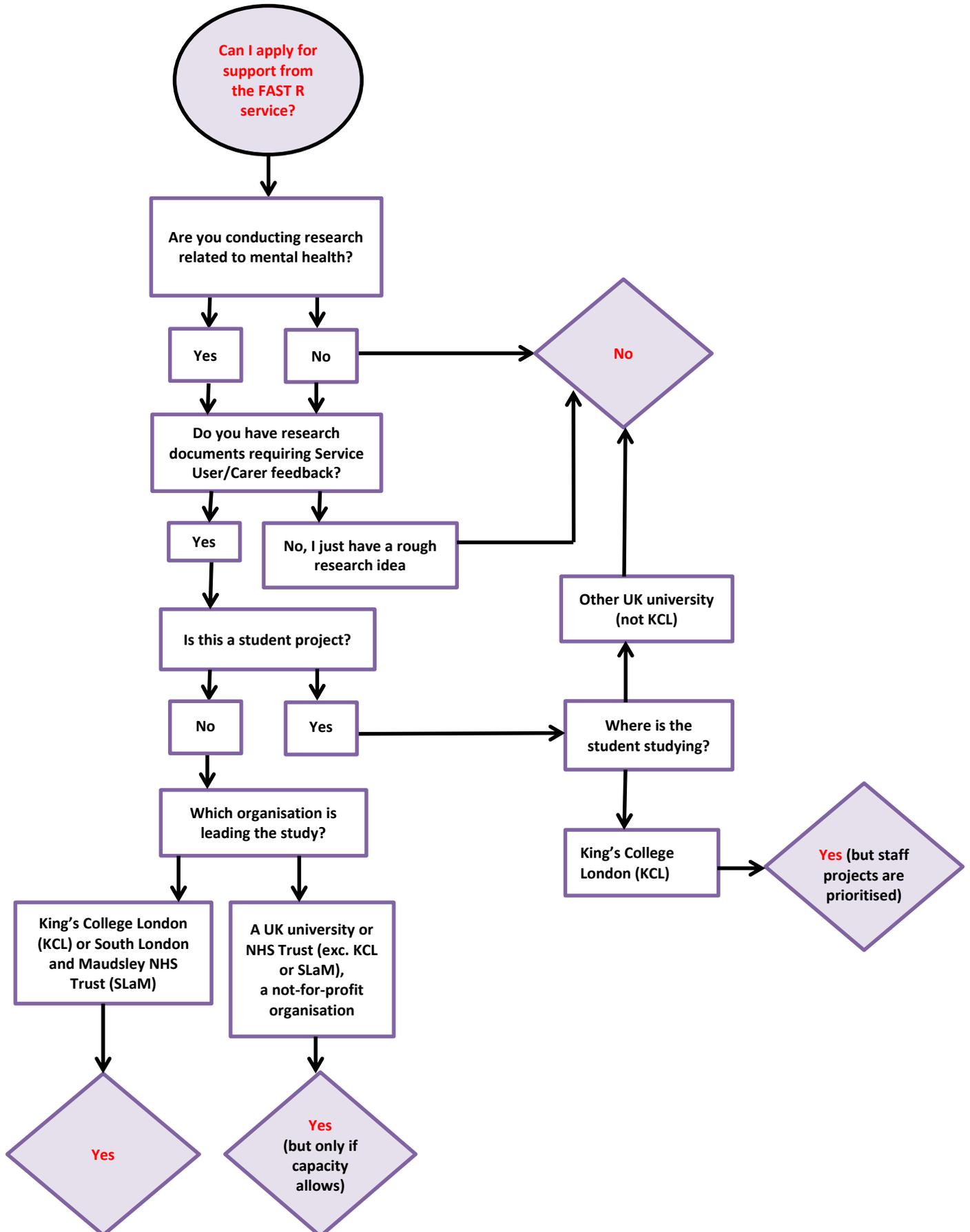


# Getting my research documents reviewed by FAST-R

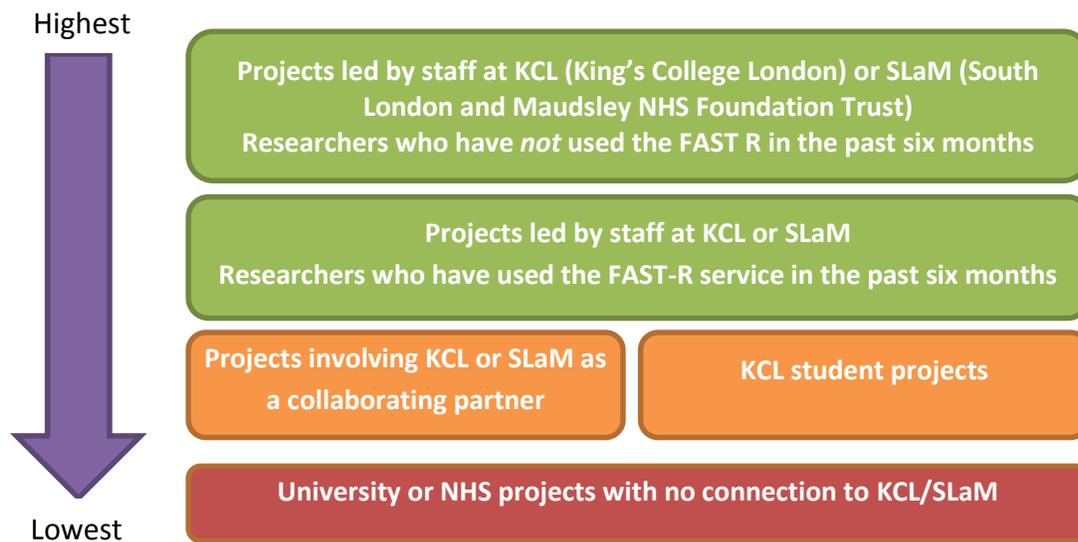


## Requesting a slot

To request a panel review meeting, send all documents requiring feedback to [fast-r@kcl.ac.uk](mailto:fast-r@kcl.ac.uk). Your request will be considered by our team and we will respond within two working days to confirm the documents have been accepted for review. A panel of service users and carers will be convened and written feedback provided within 7-10 working days (dependent on demand).

FAST R service is a free service, but one of the conditions is that anyone who uses it completes our feedback form (within 28 days of receiving your project feedback). This is used for service improvements, and is helpful for our reviewers too. Failure to complete the feedback form will result in further review requests being rejected.

## How are FAST R panel slots prioritised?



### **I have amended the documents in line with the feedback provided, can I send them back in?**

Yes, we welcome follow-up reviews, and will try and ensure the same panel look at the documents again. However, at periods of increased demand, new requests for document review will always take priority.

### **I have a question about using the service which is not covered, where can I get more information?**

Please contact the FAST R service facilitators, details below:

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